

**HOOKSETT
WASTEWATER TREATMENT FACILITY**

DATE RECEIVED 9-17-24

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**Hooksett Sewer Commission
September 3, 2024
Meeting Minutes**

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

Pledge of allegiance

Approve and Sign Manifest

Approve meeting minutes: Commissioner Richard Bairam made motion to approve the workshop and regular meeting minutes of August 20, 2024. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously. Commissioner Robert Duhaime refrained from voting as he was not in attendance at the August 20, 2024 meeting.

Read correspondence

Financial Report: None

Scheduled Appointments: None

Superintendent Conaty's Report:

Plant: Reported by Asst. John Clark

- Plant numbers for July so far TSS 11.1mg/l 96% removal
BOD 9.1mg/l 97% removal
pH average 7.06
average low: 6.92
lowest: 6.50
- August DMR will be done after two BOD results come in.
- Permits are still open for public comment
 - Met with the Attorney, Engineer and clean sample expert
 - Rick Cantu came in to do the first 6 tests. 2 per month through September.
 - Setting up a larger meeting with plants that are on the Merrimack River that are also affected by the new permit.
 - Working on the final documents of the inter-municipal agreement with Merrimack for sludge hauling.

- Switched to clarifier 2 for operations. Chairman Baines asked if it is possible to run two clarifiers. Assistant Superintendent Clark said that it is.
- Pumping and cleaning clarifier 1
- The Wastewater Treatment Facility had its annual NHDES inspection
- Chairman Sidney Baines asked what capacity is at the plant right now, he was told 1.6mg
- Superintendent Conaty spoke on the energy audit that was done; one of the recommendations was to replace the old oil burner to high efficiency propane. This would save a considerable amount of money and could pay for the new boiler in 7 to 8 years. Commissioner Bairam stated that Propane was expensive. Superintendent Conaty agreed but said that discounts are offered to municipalities.
- NH DES will meet with the Board to go over the Energy audit and where we could possible save some money.

Solar: Reported by Asst. Supt. John Clark

- Production looks to be on par
- After the next utility bill comes in Assistant Superintendent Clark will do a comparison.

Force main replacement/Martin's Ferry pump station upgrades:

- Six easements have been granted and have four so far. Still waiting on one and just paperwork for the other. A letter has been sent and Superintendent Conaty called and left a message. Discussion was had on what happens if the one easement holding out doesn't happen. Superintendent Conaty said his next step is going there in person.
- SRF funding list
 - Martin's Ferry force main is #22 on the list. The project will be funded. It's a 4.2 Million dollar project. The town is responsible for half. Forgiveness is at \$420,000. Superintendent Conaty will contact the Town Administrator regarding this project.

Dewatering Project:

- The screw presses are to be delivered at the end of December
- Tank wall expansions are complete
- Working on trench drain, they will be here next week to finish up.

Asset Management:

- Entering new equipment and creating a new database
- Superintendent Conaty is speaking at an asset management conference in October. Assistant Superintendent John Clark has met with John Jackman.
- Chairman Sidney Baines asked John how he felt about where we are at with Asset Management. John said that we will be in good shape after the new database is complete.

TIF Project:

- Tri Town pump station is functional

- The electrician is waiting on small items
- The temporary VFD's are in and working correctly.
- SCADA communications is installed
- Continuing to work on punch list items

Other:

- 7 Martin's Ferry Road is being framed
- Final inspections were done last Thursday at the residential portion of Park Place
- The commercial portion of Park Place is under construction and the foundation is complete.
- Golden Gate pump station has been started
- Superintendent Conaty is still talks with Cummings Printing about a new permit.
- Superintendent Conaty presented the Commission with copies of the draft 2025-2026 budget for them to review and to be discussed at the next Sewer Commission meeting.
- Superintendent Conaty's date to meet with the Budget Committee is October 31, 2024.
- Other conversation was had on various projects that are happening around town.

Old Business:

- TIF updates are every third Tuesday of the month

New Business:

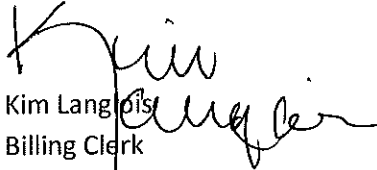
- The next Sewer Commission meeting is scheduled for September 17, 2024

Non-public session: The Sewer Commission did not go into non-public session

Public Input: None

Adjournment: Commissioner Robert Duhaime made motion to adjourn at 12:41pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois
Billing Clerk


Richard Bairam (Clerk)